- toronline.org
- Media Policies
- TOR Media Website
- Research Project Lessons

Directions

1. Type your lab in **Docs**.
2. Open a new tab and type your data into **Sheets**.
- Drag over the Sheets data diagonally
- Insert >Chart
3. Double-click on the graph to make the Chart Editor visible to make changes.
4. Copy and paste your chart and graph to Docs.
5. Print **Docs**. Include your name.

Science Lab Help
Google Sheets & Graphs

1

1. Docs — Pierce & Hobdy

Lab Report Ex 2019
File   Edit   View   Insert   Format   Tools   Add-ons   Help   All changes saved in Drive

90%   Normal text   Arial   11   B   I   U   A

Lab Report
How many books are checked out, overd
lost in TOR's Library Media Center?

2. Sheets

LMC BookLabCircleGr Ex
File   Edit   View   Insert   Format   Data   Tools   Add-ons   Help   All changes saved in Drive

100% $ %   .0   .00   123▾   Default (Ari...   10   B   I   S   A

	A	B	C	D	E	F	G
1		Number of Books					

3. Sheets

Double-click on the graph to open Chart Editor.

Number of Books

Books Overdue
4.0%
Books Checked Out
6.9%

Science Lab Help
Google Sheets & Graphs

2

1. Docs Pierce & Hobdy

Directions

1. Type your lab in **Docs**.
2. Open a new tab and type your data into **Sheets**.
- Drag over the Sheets data diagonally
- Insert >Chart
3. Double-click on the graph to make the Chart Editor visible to make changes.
4. Copy and paste your chart and graph to Docs.
5. Print **Docs**. Include your name.

Lab Report Ex 2019
File Edit View Insert Format Tools Add-ons Help   All changes saved in Drive

90% Normal text Arial 11 B I U A

Lab Report
How many books are checked out, over lost in TOR's Library Media Center?

	Number of Books
Books in Collection	9110
Books Checked Out	723
Books Overdue	422
Books Lost	177

Linked graph from Sheets:

Books

- **toronline.org**
- **Media Policies**
- **TOR Media Website**
- **Research Project Lessons**
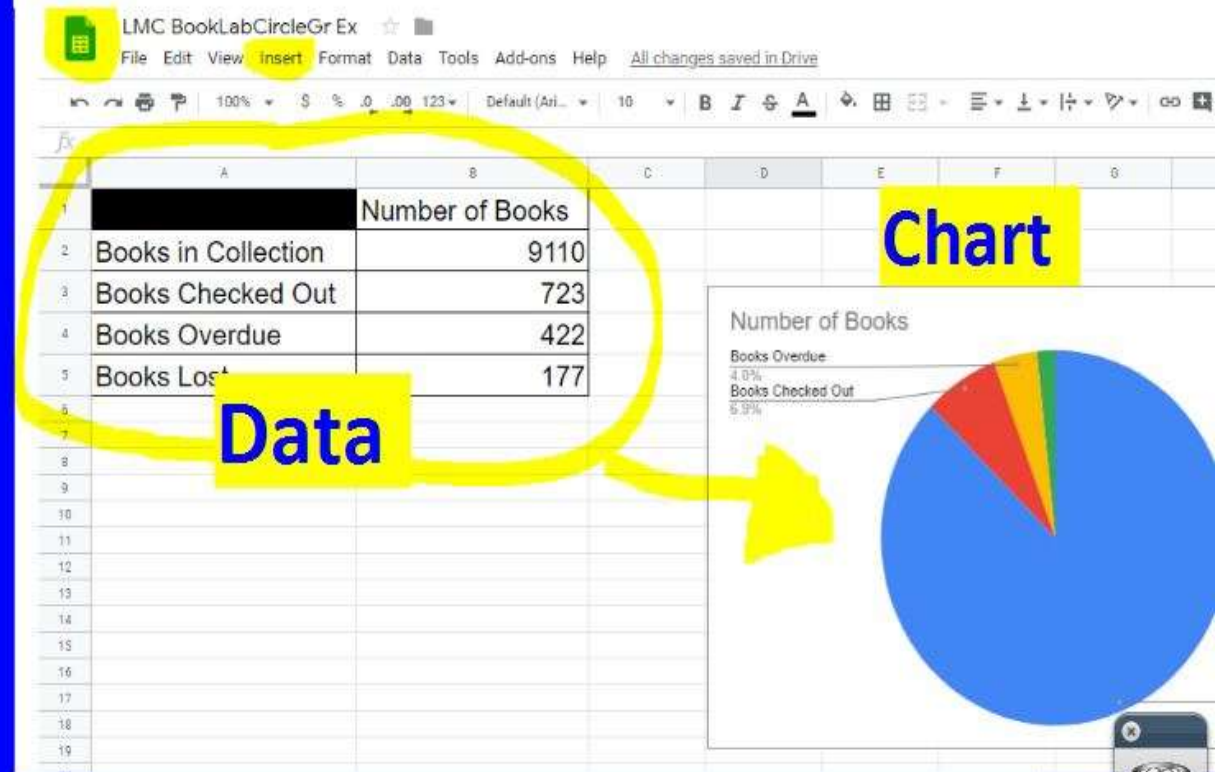
Science Lab Help
Google Sheets & Graphs
Pierce & Hobdy

3

Directions

1. Type your lab in Docs.
2. Open a new tab and type your data into Sheets.
- Drag over the Sheets data diagonally ⟶
- Insert >Chart
3. Double-click on the graph to make the Chart Editor visible to make changes.
4. Copy and paste your chart and graph to Docs.
5. Print Docs. Include your name.

2. Sheets

LMC BookLabCircleGr Ex

File   Edit   View   Insert   Format   Data   Tools   Add-ons   Help   _All changes saved in Drive_

100% $ %   .0   .00   123▾   Default (Ari... ▾   10   ▾   B   I   S   A   ▥   ▦   ▦ ▾   ☰ ▾   ⊥ ▾ |÷ ▾   ▽ ▾   ∞   ▦

Chart

	Number of Books
Books in Collection	9110
Books Checked Out	723
Books Overdue	422
Books Lost	177

Data

Number of Books

Books Overdue
4.0%
Books Checked Out
6.9%

Science Lab Help
Google Sheets & Graphs
Pierce & Hobdy

4

Directions

1. Type your lab in **Docs**.
2. Open a new tab and type your data into **Sheets**.
- Drag over the Sheets data diagonally
- Insert >Chart
3. Double-click on the graph to make the Chart Editor visible to make changes.
4. Copy and paste your chart and graph to Docs.
5. Print **Docs**. Include your name.

3. Sheets

Double-click on the graph to open Chart Editor.

Number of Books

Books Overdue
4.0%
Books Checked Out
8.9%

Books in Collection
87.3%

Chart editor

Setup | Customize

> Chart style
> Pie chart
> Pie Slices
∨ Chart & axis titles

Chart title

Title text

Number of Books

Title font | Title font size
Theme Def... | Auto

Title format | Title text color
B I ≡ | Auto

> Legend

Science Lab Help
Google Sheets & Graphs
5

1. Docs Pierce & Hobdy

Directions

1. Type your lab in **Docs**.

2. Open a new tab and type your data into **Sheets**.

● Drag over the Sheets data diagonally

● Insert >Chart

3. Double-click on the graph to make the Chart Editor visible to make changes.

4. Copy and paste your chart and graph to Docs.

5. Print **Docs**. Include your name.

Lab Report Ex 2019

File Edit View Insert Format Tools Add-ons Help   All changes saved in Drive

90% ▾ Normal text ▾ Arial ▾ 11 ▾ B I U A ∞

Lab Report
How many books are checked out, overdue and lost in TOR's Library Media Center?

	Number of Books
Books in Collection	9110
Books Checked Out	723
Books Overdue	422
Books Lost	177

Linked graph from Sheets:

Books

10000	
7500	
5000	
2500	
0	

Books in Collection   Books Checked Out   Books Overdue   Books Lost